

HECK PARISH COUNCIL

OFFICIAL NOTICE OF HECK PARISH COUNCIL MEETING AND AGENDA TO BE HELD ON Tuesday 2nd July 2024 at 6:30pm in HECK PARISH ROOM

Parish Councillors: You are hereby summoned to attend the Meeting of Heck Parish Council on Tuesday 2nd July 2024 at 6:30pm hours in Heck Parish Room. If you are unable to attend, please let the clerk know at least three clear days in advance of the meeting and give reasons for your absence. *J R Hunter*

Meetings are open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, section 1; amended by Local Government Act 1972, section 100.

Clerk/RFO: Mr J R Hunter, 4 Grove Park, Calder Grove, Wakefield, West Yorkshire WF3 4BZ
Telephone: 01924 695284/07764404885. E-mail: heckparishcouncil@outlook.com

Press and public may not speak when the council is in session.

- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council. These concerns and questions **must** be in writing and received by the Clerk **5 days before the meeting**.
- Listeners' comments will be taken at agenda item **032403**.
- Comments relating to matters on the agenda will be taken first and the time for this will be restricted to 15 minutes maximum.
- Listeners may also speak at agenda item **032414** at the end of the meeting for information only.
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors are reminded to declare any interest in agenda items at the appropriate time.

Agenda items

032401. Welcome

- Chairman to welcome all present to the meeting.

032402. Apologies

- To receive apologies, consider reasons and **resolve** whether to accept the reasons given.

032403. Public Forum:

- To receive comments from electors on any agenda items. *Information only; clerk to take notes*

032404. Minutes of last meeting:

- To discuss and **resolve** whether to accept as a true record. Chairman to sign accepted minutes.

032405. To receive reports, for information only, from:

- a) District Councillor
- b) County Councillor
- c) Other representatives

032406. Planning:

- 1. Applications – to discuss and **resolve** comments on any applications received –
- 2. **Decisions – approvals since last meeting of Council**

032407. Heck Ladies Group:

- Chairman to report on any further ideas raised; council to discuss and **resolve** further action.

032408. RFO's report on closing balances; payments.

a) Current Balances.

- a. Community account balance at 02/07/2024 £8,783.62

b) Payments to be made at this meeting.

Date	Chq No	Payee	Amount
02/07/2024	BACS	J R Hunter Clerk Salary Month 2 – 2024/25	115.20
02/07/2024	BACS	HMRC - PAYE	28.80
02/07/2024	BACS	J R Hunter Clerk Salary Month 3 – 2024/25	115.20
02/07/2024	BACS	HMRC - PAYE	28.80
02/07/2024		Weeding of Parish Room Gardens	70.00

c) Payments made between meetings.

Date	Payee	Amount
01/05/2024	Scottish Water	21.30
04/05/2024	Bank charges	8.00
20/05/2024	British Gas	24.38
18/06/2024	British Gas	30.68
01/06/2024	Scottish Water	12.95
02/07/2024	Zurich Insurance	1,167.45

d) Amounts received:

- i. North Yorks Council room rent £250.00

e) Rental receipts:

07209. Correspondence received since last meeting. *For information only unless stated otherwise.*

- i. various emails – forwarded to Cllrs.
- ii. correspondence, newsletters, other document

032410. To receive information on the following ongoing issues and decide further actions where necessary:

032410.1 Environmental Health Issues and concerns in the Parish – update on situation with actions of residents and Council in connection with issues and ongoing planning matters having detrimental effect on the environment in the Parish.

032410.2 HGV & Traffic issues: ongoing problems with HGV and private cars travelling through the village.

032410.3 Safety of Playground – review comments and consider action following inspection of playground & equipment.

032410.4 Parish Room Car Park & Gardens – state of garden by Parish Rooms

032411. Action taken since last meeting. *For information only.*

Update on actions from clerk and councillors

032412. Councillors' Forum:

- Councillors to raise any matters of concern or interest. No decisions can be taken on any matters raised

032413. Items for the next agenda:

- To take suggestions from councillors for inclusion on the next agenda

032414. To receive further comments from members of public. *Information only clerk to note comments*

032415. To confirm date, time and place of next meeting being 02/07/2024

032416. Closure of meeting

Signed: *J R Hunter* Date: 06/05/2024. Clerk and RFO to Heck Parish Council